1ID PAM 1-201		
COMMAND INSPECTION CHECKLIST		

FUNCTIONAL AREA: G1/AG	CHAPTER: 1 SECTION: J	DATE OF REVISION: 1 May 03
PROPONENT/PHONE NO: G1/AG 350-6357/7336	PROGRAM/ACTIVITY/TOPIC (PAT) Ration Cards	UNIT INSPECTED/DATE:

ITEM	GO	NO-GO
A. Discussion: USAREUR ration privileges are just that – a privilege. Abuse of this privilege (i.e., transfer of rationed items to individuals not authorized to purchase rationed items, or "black market" practices) must be monitored and acted upon by commanders when detected. Withdrawal of certain ration privileges (e.g., removing the Class VI portion from an alcohol abuser's ration card) may also be necessary in some cases. In any event, the ration card program goes beyond issuing the AE Form 600-702 upon a newly assigned soldier's arrival. It demands 100% accountability, 100% security of cards not issued, and vigilance on the part of the unit's leaders.		
B. Reference:		
USAREUR Regulation 600-702, Ration Policy, 22 APR 02		
C. Specific questions:		
1. Has the commander delegated in writing to other organization officers, enlisted personnel (sergeant and above), and U.S. civilians (GS-5 or equivalent, and above the responsibility to control and issue ration cards? (USAREUR Reg 600-702, para 6a(1)		
2. Does the issuing official use AE FM 600-702D (Ration Card Register) to record the issue, turn-in, destruction, and loss of ration cards? (USAREUR Reg 600-702, para 6c(1)		
3. Does the issuing official use AE FM 600-702E-R for inventory control of non-issued rations cards? (USAREUR Reg 600-702, para 6c(2)		
4. Does the issuing official issue ration cards by registered mail to authorized personnel stationed at locations separate from their support units? Does the issuing authority prepare DA FM 410 (Receipt for Accountable Form) or AF FM 213 (Receipt for Accountable Form) to transfer possession of rations cards? (USAREUR Reg 600-702, para 6d)		
5. Does the issuing official keep ration cards, AE FMs 600-702D and AE FM 600-702E-R in a three-combination safe or other approved container authorized for the storage of accountable forms? (USAREUR Reg 600-702, para 6e(3)		
6. Does the issuing official inventory unissued ration cards every 3 months, or more frequently if circumstances warrant (for example, change of issuing agent), on AE FM 600-702E-R? (USAREUR Reg 600-702, para 6e(3)		
7. Does the issuing official destroy ration cards after turn-in at least monthly and make appropriate entries on AE FM 600-702D? (USAREUR Reg 600-702, para 6e(4)		

ITEM	GO	NO GO
8. Are the issuing official and unit commander the only personnel signing the ration cards and are the signatures on the ration cards original? (USAREUR Reg 600-702, para 7a(2))		
9. Does the issuing official ensure that ration cards are returned when individuals are reassigned out of USEUCOM AOR? (USAREUR Reg 600-702, para 9a)		
10. Does the issuing official require that individuals report in writing the loss of a ration card to the commander? (USAREUR Reg 600-702, para 10a(1)		
11. Does the unit commander conduct inquiries to determine the facts and circumstances surrounding the loss? (USAREUR Reg 600-702, para 10a(2)		
12. Does the issuing official file the AE FMs 600-702D, DA FM 410, AF FM 310 and other substantiating documents in a separate folder? (USAREUR Reg 600-702, App B, para B-3)		
13. Does the issuing official maintain the completed AE FMs 600-702D in an active file for 3 years from the date the last card is issued and are the forms kept in an inactive file for 1 year and then appropriately destroyed? USAREUR Reg 600-702, App B, para B-3)		

Rating standard (PAT: Ration Cards)

- Commendable – 90% of all items receive a "GO" rating.

- Satisfactory – 75%-89% of all items receive a "GO" rating.

- Needs Improvement – 74% and below of all items receive a "GO" rating; program automatically receives a "Needs Improvement" rating if questions 2, or 3 receive a "NO GO" rating

NOTES:

VERIFICATION

X_____
Unit POC's Signature, Name Rank, Date

X_____
Inspector's Signature, Name Rank, Date